

# Terms and Conditions



## Registration

Places are registered via online booking form [3shape.com/en/academy-united-kingdom](https://www.3shape.com/en/academy-united-kingdom)



## Eligibility

A dongle number must be provided to validate eligibility to attend.



## Confirmation

Places are only confirmed once payment is received. A confirmation will be sent via email.



## Invoicing and payment

The participation fee will be charged upon receipt of the registration and is payable by invoice. All prices are inclusive of VAT.



## ISO Compliance

As a medical device manufacturer, we must stay compliant with the ISO 13485:2016 regulations. Each training must be documented in our internal CRM. Therefore, valid contact details must be collected for each participant.



## Privacy Policy and GDPR

Full details of our Privacy Policy and GDPR guidelines can be found on our website [www.3shape.com/privacy-policy](https://www.3shape.com/privacy-policy) and [www.3shape.com/gdpr](https://www.3shape.com/gdpr)



## Cancellation

All cancellations must be made no later than 14 days prior to relevant course date to receive a full refund. In the unlikely event of the training being cancelled by 3Shape, the fee paid will be repaid in full. 3Shape is not responsible for expenses associated with accommodation or travel.



## Equipment

3Shape shall provide all the necessary equipment required for the training including a laptop and 3Shape software and hardware. However, we encourage you to bring your own laptop should you wish to practice on your own equipment.



## Catering

Lunch and refreshments are included in the cost of training.